



# COPELAND CANOE CLUB

Western Lake District

## Minutes...

Meeting - Friday 29th April 2016, Venue Chase Hotel Whitehaven: 1900 start

### **Welcome and apologies.**

Present: Mark Jones, Tony Foster, Joe Stalker, Al Yates, Simon Kay, Karen Hetherington, Andy Bennion, Ray Owens, Mark Hillon.

Apologies: Alastair Yates has lost the attendance list...

### **Agree agenda and items to discuss during AOB:-**

Agenda agreed, items for AOB:- Review previous minutes and actions:- Previous minutes approved as a true record; unanimous. Actions to be mentioned as they occur.

Chairman opening comments - Mark.

Membership numbers... Mark Jones to speak with Rachel Hudspith for possible actions for example Go Canoeing, networking with Harbour Project, advertising the club at schools?

**Action:** Mark Jones to contact H Project . Tony Foster to help. Outdoor things over summer? for example Polo / Slalom?

Club Matters: online resources. Alastair Yates / Tony Foster to follow up.

Polo boats etc - small grant applied for by Mark Jones.

Workington new pool - 9 lifeguards have received basic training in "U-canoe" activities. Action: Joe Stalker will contact W-ton pool people re this, possibly with help of Karen Hetherington ?

**Health and Safety update** - Risk assessments, review accident book, near misses etc.

Accident book - Mark / Al:- Latest incidents: Pool storage, poles falling from the platform. **Great care needed in moving equipment around in the storage area.**

Locker "incident" - changing rooms may need "policing" from time to time... Visiting by at least TWO coaches.

Need to check incident books and update lists on computer - Alastair Yates. Need to be careful as often things happen after / before paddling!

**Treasurer and Secretary update** - Treasurer Tony:- Monies OK basically apart from the pool. After discussion the meeting agreed that we need to change our fees to £4.00 members / £5.00 non-members ((Families max £8 / £10) Joe Stalker brought up a point re concessions - Committee to decide individual cases.

Ray Owens :- if space in a session can paddlers stay on for a later one?

- Committee agreed this to be at the discretion of those in charge of the pool at the time.

**Secretary** Al:- Business as usual, Permit for Ennerdale applied for 04/04/16.

Meeting thanked Tony and Al for their hard work.

**Sequest: Action:** Alastair Yates to send safety stuff to Joe Stalker for checking.

**ClubMark / Top Club / paddle - ability update:** - British Canoeing say will happen in

Sept / Oct 2016. New Criteria, supposed to be easier to complete...

**RDT Update:** - Joe. Now slalom rep, no longer Chairman. (is now Mike Sunderland)

**Competition Officer update** - Rob:- Results due soon - Slalom Website from British Canoeing. Fairnilee 5 June.

**Child Protection Officer update** - Cat / Joe, Safeguarding. Action: AY to talk to CW regarding courses needed. Time limits on "CRB" how long do they last? Joe: Need for constant vigilance regarding child and vulnerable adult issues: Changing Rooms: do not be alone with young people!

**Equipment update:** - Garage - storage. 2nd new rack for stuff to be acquired by MH; Need to keep track of gear / report faults to MH. New boats - grant applied for (above)

**Adult and Child development officers update** - Andy and Karen.

Group for WWSR: names asap to Simon Kay. Need 6 for a dedicated course. Need to ensure that those on the course are prepared to give back time / etc. (MJ to talk to SMcG)

**Action:** Coach updates - check personally. (All coaches) Lots of gaps in course details - ALL coaches please to email MJ with up to date info...

Young people:- lots have Paddlepower cards in various states...!

**Action:** Coach cover for summer etc - contact Mark J to let him know what you intend.

**Discussions:-**

Format of Tues pool sessions. KH- 1st session, structured sessions ok and going quite well, possible need for more "bite" in activities. Activity corners : SK

2nd session - ? More structure at times to allow more active sessions.

Questionnaire on what club members want. Idea approved;

**Action:** AB to draw one up for consideration, Cadets to help? AB to coordinate with Tom Storer.

Options to consider to attract new club members (age groups to target)

Cadet Leader training programme. In progress but need to chase things up... Much already in place?

CASC vs Charity. We agreed we need more information. (AY / TF)

**Any Other Business.**

Club Hols: 28 May onwards to 2 June? N Wales Tryweryn / Angelsey. France trip: ongoing slowly...

Meeting closed 2050, there being no further business for the good or benefit of the club. A Yates, Secretary 20/08/2016

**Review of Actions.**

AY:- Check accident books (ongoing); AY to talk to CW regarding courses needed. Sequest Safety Stuff to Joe Stalker for checking.

AY/TF:- investigate Club Matters website for info, also CASC / Charity info

MJ:- contact Harbour Project re joint activities

Mark Jones / Simon Kay discussion of WWSR with Sean McGrath;

AB:- (and Tom Storer) questionnaire for members, consult Cadet Leaders...

**All Coaches...**

Equipment faults / problems to Mark Hillon, Mark H to acquire new rack for gear check status of updates / first Aid etc etc and send to MJ for insertion into spreadsheet. Coach cover for summer etc - contact Mark Jones to let him know what you intend.