



COPELAND CANOE CLUB

Western Lake District

Minutes...

Meeting - Waverley Hotel, Whitehaven. 27/09/2017. Meeting started shortly after 1900

Welcome and apologies.

Present: Joe Stalker, Simon Kay, Andy Bennion, Mark Jones, Tony Foster, David Topliss, Al Yates, Tom Storer, Richard Stalker, Nick Jackson.

Apologies: Jon Cheesewright, Paul Tyson, Estelle Kay, Rob Stalker.

Agree agenda and items to discuss during AOB:- Agenda agreed, review previous minutes and actions:- Previous minutes approved as a true record; unanimous.

Actions mentioned as they occur, list at end as well.

Chairman opening comments - Mark Jones: 2 key areas to work on, Coach and Member development. Need to "rejuvenate" activities, ie more paddling (esp. outside). More Coaches needed at L1 level (and then L2 ...) and also Cadets. More structure needed in training, esp. Paddlepower. Grants - more money needed - Mark Jones to look at this.

Health and Safety update - Risk assessments, review accident book, near misses etc.

Accident book - Mark / Al:- Need to take extreme care in Polo at the pool after Steve's incident.. Need to check incident books and update lists on computer - Alastair Yates.

Done as far as he knows.

RAs need to be checked: - Alastair Yates to send round these for comment - they are more or less up to date but need peer checking.

Treasurer and Secretary update - Treasurer Tony:- Pool prices raised 06.09.16 - we've lost ~ £150 on the year including outside contributions. Mark Jones - did this include the "free" sessions from the taster sessions we ran? Tony Foster - yes. He reckoned that with such a small loss on running costs of ~£8k (pool ~£5.5k) it wasn't worth at present increasing fees. Feeling of the meeting agreed with this so fees for 2018 will stay the same as 2017. However we don't want an end of year loss building up. Tony Foster / Mark Jones to monitor. Thanks to the team collecting on a Tuesday. All to look around for grants / sources of funding!

Secretary Al:- Business as usual, Permit for Ennerdale arrived, about to sort the affiliation for British Canoeing for next year. Other stuff ongoing.

Meeting thanked Tony and Al for their hard work.

Coach update - are we all current? Coaches to check and contact Simon Kay asap! First Aid - same! Mark Jones will coordinate with Simon Kay re updates /training needs.

Club Roles- Estelle Kay has volunteered to be Welfare Officer - she will need training (Safeguarding and protecting, then Time to Listen courses). She will be identified as the "disclosure person" for the club. Still needed, Child development coordinator. Meeting thanked Estelle for stepping forward to fill this vital role.

Club Development: L1 / L2 Coaches, if you would like courses etc - speak to Simon Kay who can book. Cadets ready to progress..? New work books? Mark Jones and Alastair Yates to talk to cadets. Training for them - Kieran Jones signed off for 2* by Andy Bennion, who else? Need for new L1s and anyone ready to progress to L2? Names to Mark Jones. *Club will support anyone who is willing to give back to the club in some suitable way.*

1st Aid training: lots needed by Dec, we agreed that it is good practice that L1 should have 1st Aid Certs. L2/3 and 4* need a 2 day course, better if all do one! Mark Jones to find provider and coordinate dates.

DBS (néé CRB) How often to update. We agreed 5 years is good practice. Will be coordinated by the designated Welfare Officer.

New Coaches entering Club - we need to see certificates and they will need a new DBS. With a "buddy" at all times till sorted.

Cumbria Regional Development Team - No Mike Sunderland, no report.

Discussions: Darren Cresser. After a short report on Darren's condition and what he has done over the years for the club from Joe Stalker we agreed to donate £100 to his appeal. Joe Stalker to coordinate with Tony Foster.

Development Plan: Mark Jones showed the current plan and asked for comments. We are a year and a bit into the current plan. People need to show personal commitment re training and giving back to the club. Mark Jones reported we would like another L2 plus 1 or 2 L1. Volunteers please! We need to check if Cumbria Regional Development Team funding available to help L1 / 2 coaches.

Harbour development: Tony Foster reported that there is a group wanting to develop water sports at the Harbour. Very early days yet. Tony Foster to attend initial meeting and register our interest.

CASC vs Charity: long term - ie possible proposal for AGM in 2018. Tony Foster and Alastair Yates to continue leading thoughts on this. Andy Bennion to ask a friend re the conversion process.

Winter Programme: Need to be more outside and put something on regularly. Mark Jones to coordinate dates! Andy Bennion - night paddle at Scarness. A Friday night? Soon!

Pool: S1 - More coaches useful. Paddlepower bits needed, more structure at times. Alastair Yates to find Paddlepower bits. Mark Jones to make a progression chart (of sorts).

S2:- Mix of different activities with structure. Joe Stalker - split pool 2/3 activities, 1/3 training to help. Joe Stalker to consult S2 attendees. Need for more coaches to engage with S2 - Mark Jones. Alastair Yates has check lists for 1, 2 Star. Will start to engage in setting targets with individuals. Also with those moving S1 -> S2 etc. Mark Jones - we have lost track of Paddlepower. Alastair Yates and Mark Jones to check resources and re-engage people! Alastair Yates to look at cards which we will keep at the pool. Paddlepower cards - do Scouts need them? (ie at Scarness?)

AGM - 22 November proposed, at Harbour Project if available. Joe Stalker and/ or Mark Jones to sort, Andy Bennion to organize buffet, Mark Jones for chips!

Seaquest Date - Mark Jones to check.

Club Trips - in order to be one (and therefore covered by insurance) we need to say that - and publicize it as such.

Meeting closed 2105, there being no further business for the good or benefit of the club. A
Yates, Secretary
21-Nov-2017

Review of Actions.

AY:- Check accident books (ongoing)... Look at RAs and send out for comment.

British Canoeing affiliation to sort

Alastair Yates and Mark Jones to check Paddlepower resources and improve.

Alastair Yates to look at cards which we will keep at the pool. Both to discuss with cadets re their needs

Mark Jones and Alastair Yates to sort an induction / etc procedure for volunteer coaches who appear.

AY/TF:- investigate Club Matters website for info, also CASC / Charity info

Mark Jones :- discuss with possible L1 people if they would like to volunteer...

Check 1st Aid kits in garage 6 monthly.

Joe Stalker to sort donation re Darren Cresser.

Equipment faults / problems to Mark Hillon

Coaches...

All to check out British Canoeing website etc for info on Safeguarding. And if they are updated! Also First Aid etc etc and send to Simon Kay for insertion into spreadsheet.

Coach cover for pool sessions etc - contact Mark Jones to let him know what you intend.