



COPELAND CANOE CLUB

Western Lake District

Minutes...

Meeting - Waverley Hotel, Whitehaven. 01/02/2017 Meeting started shortly after 1900

Welcome and apologies.

Present: Joe Stalker, Simon Kay, Josh Kay, Estelle Kay, Andy Bennion, Mark Jones, Tony Foster, Mark Hillon, Rob Stalker, Warren Nicholson, David Topliss, Al Yates. Apologies: Jon Cheesewright, Paul Tyson, Jean Doran.

Agree agenda and items to discuss during AOB:-

Agenda agreed, items for AOB:- Review previous minutes and actions:- Previous minutes approved as a true record; unanimous.

Actions mentioned as they occur, list at end as well.

Chairman opening comments - Mark Jones: With Karen moving away, need to get something as a thanks gift; decided on a Cotswold Voucher, Value... Tony Foster to get.

Club Questionnaire: About 20% return. Feedback:- Full details see Mark's sheet. Highlights; Overall - very positive. Admin / good!

2nd session needs more structure, variety in activities. Paddlepower needs more emphasis. Trips - 1, possibly 2 per month. Holidays - Weekends / abroad most popular.

Communication - Email / texts seem most effective. More / new activities - SUPs popular! See later for more actions on this.

Coaching: need an increase in L1 / 2 coaches in the next 12 months. Discussion needed with possible volunteers...Action... Mark Jones.

Boats: Grant resubmitted by Mark Jones for polo boats. Waiting for a response.

Community: links with Harbour Project ongoing, especially use of SUPs...

Discussions on lots of topics;

Health and Safety update - Risk assessments, review accident book, near misses etc.

Accident book - Mark / Al:- Need to check incident books and update lists on computer - Alastair Yates. Joe Stalker - Important to speak to fellow coaches and paddlers after any possible incident, note any possible problem and get this in the accident book asap...

[Useful to declare all ok after a trip - Alastair Yates?]

New incident reporting system in place from British Canoeing -online. We need to keep copies of anything said. David Topliss to get hold of RIDDOR report sheets for us.

Cumbria Regional Development Team: Joe Stalker had attended the last meeting. Mark Jones had sent in a club summary. British Canoeing reorganising, Rachel Hudspith job may be in jeopardy as British Canoeing regions are to be rearranged.

Lakeland Canoe Club - "broader horizons" Talks being arranged but on a Tuesday night. Speakers sound interesting. Possibility of another Seaquest at Windermere? They asked for £500 from Cumbria Regional Development Team to underwrite events. Much discussion there, people need a structured plan in place for an event when funding being underwritten.

1 April - WAGs event at Derwentwater, SUPs, canoe / kayak at D-water marina.

Joe Stalker to put event details on Facebook.

Treasurer and Secretary update - Treasurer Tony:- Monies OK, hopefully the pool finances are stabilizing. Still making a minor loss - need slightly more in pool sessions. Need to monitor as we don't want an end of year loss building up. Mark Jones to monitor. Thanks to the team collecting on a Tuesday. Paying for subs by bank transfer - Tony Foster to send Alastair Yates details to put on club forms.

Seaquest - Donation Cheques yet to sort out. Tony Foster to contact David Topliss and Chris Evans to sort and organize a time. Photos and a bit for the newspaper needed.

Secretary Al:- Business as usual, Permit for Ennerdale to be applied for soon. Last year's not arrived yet...

Meeting thanked Tony and Al for their hard work.

Club Roles- Needed, Child development coordinator and Welfare Officer - preferably female - who would need training (Safeguarding and protecting, then Time to Listen. They would be identified as the "disclosure person" for the club.

Club Development: L1 / L2 Coaches, if you would like courses etc - speak to Simon Kay who can book. Cadets ready to progress..? Need for new L1s and anyone ready to progress to L2? Names to Mark Jones. Club will support anyone who is willing to give back to the club in some way.

Coach update - are we all current? Coaches to check and contact Mark Jones asap! First Aid - same! Mark Jones will coordinate with Simon Kay re updates /training needs. Strengthening coaching skills - balance needed between club needs and improving personal skills.

DBS (néé CRB) How often to update. We agreed 5 years is good practice.

Pool: S2:- Rob Stalker -more like 3rd session with structure. Joe Stalker - split pool 2/3 activities, 1/3 training to help. Joe Stalker to consult S2 attendees. Need for more coaches to engage with S2 - Mark Jones. Alastair Yates has check lists for 1, 2 Star. Will start to engage in setting targets with individuals. Also with those moving S1 -> S2 etc. Mark Jones - we have lost track of Paddlepower. Alastair Yates and Mark Jones to check resources and re-engage people! Alastair Yates to look at cards which we will keep at the pool. Paddlepower cards - do Scouts need them?

Trips / Hols - WW-weekend 24 -25 Feb, Wales. Rob Stalker to coordinate.

Summer - not sorted yet. Go Canoeing week - Whit Hol week. W/end trip? to be tried.

Equipment update: John Lewthwaite had donated a heap of gear, a boat, also dry cag / trousers etc. all "teenage boy" size", b-aid from Richard Stalker.

Thanks expressed by club. **SUP** Mark Jones spoke to Gina at Harbour Project they have 14 boats, willing to lend them provided we have trained people to use them. Mark Jones , Jon Cheesewright, Paul Tyson to attend SUP module soon. Club subsidizing by 50%.

Dates to use - Scarness 17?, also Tuesday nights sometimes.

AOB -

Rob Stalker told us of an offer by Ben Gibson - ex member now in NZ - 2 cheap boats, "waka" for £350 ea. Answer needed SOON.

Club Trips - in order to be one (and therefore covered by insurance) we need to say that - and publicize it as such.

Andy Bennion mentioned a possible volunteer who had attended and felt overcharged for coaching... Andy Bennion to contact. May have been a communication problem? Alastair Yates and Mark Jones to sort out a policy and info for the future. [Includes induction

procedure?]

CASC / Charity- 3 or 4 of us to discuss separately. Tony Foster and Alastair Yates to lead. Scarness - 8-9 July. Alastair Yates not available, Andy Bennion day visit only. Mark Jones and Paul Tyson coordinate on site?

Meeting closed 2110, there being no further business for the good or benefit of the club. A Yates, Secretary 22-Feb-2017

Review of Actions.

AY:- Check accident books (ongoing)

Permit for Ennerdale to be applied for.

Alastair Yates and Mark Jones to check Paddlepower resources and improve.

Alastair Yates to look at cards which we will keep at the pool.

Mark Jones and Alastair Yates to sort an induction / etc procedure for volunteer coaches who appear.

AY/TF:- investigate Club Matters website for info, also CASC / Charity info

Mark Jones :- discuss with possible L1 people if they would like to volunteer...

contact Harbour Project re joint activities

Check 1st Aid kits in garage 6 monthly.

Andy Bennion:- Check with ANO re problem...

David Topliss to get hold of RIDDOR report sheets for us

Tony Foster to send Alastair Yates details to put on club forms.

Tony Foster to contact David Topliss and Chris Evans to sort and organize a time for last year's Seaquest money presentation.

Coaches...

All to check out British Canoeing website etc for info on Safeguarding. And if they are updated! Also First Aid etc etc and send to MJ for insertion into spreadsheet.

Equipment faults / problems to Mark Hillon

Coach cover for pool sessions etc - contact Mark Jones to let him know what you intend.

Tony Foster to sort card / gift for Karen.