



COPELAND CANOE CLUB

Western Lake District

Minutes...

Meeting - Friday 16th Oct 2015, Venue Waverley Hotel Whitehaven: 1900 start

Welcome and apologies.

Present: Mark Jones, Tony Foster, Joe Stalker, Rob Stalker, Al Yates, Simon Kay, Josh Kay, Karen Hetherington, Andy Bennion, Ray Owens, Mark Hillon.

Apologies: Jon Cheesewright, Estelle Kay, Grace Bennion

Agree agenda and items to discuss during AOB:-

Agenda agreed, items for AOB:- Changes to Constitution caused by HMRC, BC update day; AY recent course on Volunteers and the Law; AY 2016 Calendar

Review previous minutes and actions:- Minutes of 2015-02-04 approved as a true record; unanimous. Actions to be mentioned as they occur.

Chairman opening comments - Mark. Welcome to all, asked us to raise our glasses to remember Jim Wilson who sadly passed away, our thoughts go out to his family.

The club continues to benefit from the Cumbria Community Foundations grant to support the development of new and existing coaches.

Coaches new and old are benefiting from a coach development plan to expand and refresh their own skills and experience with individuals progressing within the 4* sea kayak and white water awards, UKCC level 1 and 2 coaching awards.

We are running a Cadet Leaders programme with nine recruits, also linking this into the Duke of Edinburgh awards, push needed to complete this from the Cadets.

We have seen a number of new members of mixed ages join the club and take an active part in club activities, current membership around 100 although numbers from previous years are down which we need to review.

We have held a number of pool taster sessions arranged with Whitehaven Sea Cadets, Harrington Scouts and NCL summer taster sessions.

We led a successful 9th annual Sea Quest in May at Ravenglass, thanks to Karen and team Copeland.

Numerous club trips, comps and participation with other local clubs. Two club camps held, one in May to Oban and June at Bassenthwaite.

Tony attended a meeting with NCL and Rachel end of Sept to discuss our plans for a new club facility at Whitehaven pool, positive support from NCL. Thanks to Rachel for getting this moving again. Awaiting feedback from a follow up meeting with NCL and Copeland Council.

We have achieved paddle ability kite mark as a bolt onto our Top Club status, well done to Al and Andy.

Health and Safety update - Risk assessments, review accident book, near misses etc.

Accident book - Mark / Al:- Latest incidents: R Stalker on the beach, not surfing, injured knee - taken to A&E by Joe Stalker. 1st Session lad banged head on pool side?

Need to check books and update lists on computer - AY

Need to be careful as often things happen after / before paddling!

Safety Officer - BC want one nominated. At present AY (can only be AY or JS as these are the only 2 to have done the course). JS volunteered to be nominated instead as he is the CRDT Chairman and is an SO anyway... AY to send to BC

Areas of concern:- getting boats up / down from storage. Adults must be present and U18 not up the ladder on the platform! Bullet point list for storage actions - AY

Further discussion of storage with Pool Management: MJ

RAs: AY has updated the club set which are ready to go on the website.

Safety Plan for Events: draft status from Sue Brighthouse, Seems ok but needs further examination... - KH / JS / MJ / AY

Treasurer and Secretary update - Treasurer Tony:- Monies roughly in balance with cash flow, accounts nearly ready for AGM. Discussion re cost reduction by not having 2 pool supervisors: Feeling of meeting was to leave this alone.

- Secretary Al:- Business more or less as usual, Permit for Ennerdale took several months to arrive... Club re-affiliated to BC, stuff back all ok.

Meeting thanked Tony and Al for their hard work.

ClubMark / Top Club / paddle - ability update: -

Andy: Meeting held with Rachel Hudspith in August at Scarness (arranged by AY):-

Paddle-Ability granted. We need to follow this up with arranging activities etc which are "disabled friendly". RH also commented on the quality (high) of the activities and assessment (2 Star) going on at Scarness.

RDT Update: - Joe

Thought it would be a good idea to let people know what was going on at the English Council meeting. I found it really interesting and contributed a couple of times on our behalf (getting brave hardly said a word last couple of times!).

Regional split. We said we wanted Cumbria to remain stand alone and we got our wish. However there could be some flexibility around the disciplines, for example Polo and Racing could have links with the North West region for better participation and competitions. The Jury is still out but a final decision to be made at the 13th of Feb meeting next year.

A full time representative (Patrick Doyle) took us through the BC web site. There are good links to the disciplines and they hope to have the regional links soon. Plans are well under way for a data base that he hoped would be used by Clubs to record their members, it also shows qualifications and things like if First Aid or Coach up-date is due.

Interesting one for us was the finance section. Some regions have a problem getting a treasurer so their money is looked after centrally. A few of us were very suspicious of this but Yorkshire Region who have a large turnover assured us that this service was good and there was never any fear of losing their money back to the big pot!

Something to think about Mike.

A call was made for improvements with Women participation at higher level in the sport. There was 2 Ladies in the room for English Council and over 20 Guys. I think we are doing well in Cumbria and getting better. Well done us.

On a final note, there were no cases of Child abuse in Cumbria and 23 across the Country. As a welfare officer for Copeland this gives me a good feeling but we must stay focused and ensure that figure stays the same and that we look after the Children and young adults that we paddle with.

Competition Officer update - Rob:- Polo going well when people can get to events. Slalom going well with interest being shown by several "newbies". Good turnout at Carlisle recently. Need to offer support to Carlisle Club for next year's event as Walter McPhee giving up the organising. Some discussion of the difficulty of finding a suitable date. Ongoing (JS, MJ)

Child Protection Officer update - Cat / Joe, Safeguarding. MJ to talk to CW regarding willingness to do course; has she done one suitable already?

Joe: Need for constant vigilance regarding child and vulnerable adult issues:

2 letters from BC this week regarding suspect persons. Changing room issue: do not be alone with young people!

Equipment update: - Mark H; Discussion regarding possible new boats in the pool. Rob S and MH to coordinate getting prices etc. Also Polo Equipment; paddles / BAs / Helmets with face guards. Hi-vis vests for use in the pool? MJ / MH / RobS to coordinate.

Garage - storage. New rack for stuff installed by MH; old "thing" removed by AY. Need to keep track of gear / report faults to MH.

Adult and Child development officers update - Andy and Karen.

KH - progressing well with L2; Dave Topliss progress unknown. Group for WWSR: several could do with this. ? with Sean McGrath? (MJ to talk to SMcG)

Coach updates - check personally, and big list (MJ)

Lots of gaps in course details - ALL coaches please to email MJ with up to date info...

Young people:- lots have Paddlepower cards in various states...!

Discussions:-

Format of Tues pool sessions. KH- 1st session, structured sessions ok and going quite well, possible need for more "bite" in activities. Activity corners : SK

2nd session - ? More structure at times to allow more active sessions.

Questionnaire on what club members want. Idea approved; AB to draw one up for consideration, Cadets to help?

Options to consider to attract new club members (age groups to target)

Flyer to be made: (AY / MJ) To go to Harbour Project Whitehaven / Phoenix Project Cleator Moor, local schools? Talk to Heads of PE etc. (MJ)

Cadet Leader training programme.

In progress but need to chase things up... Much already in place?

Winter paddle programme:- Discuss with MJ, MJ to draw up programme of events.
Special merit award:- Thoughts to MJ ASAP!

Any Other Business.

Storage project: MJ / Tony Foster discussion with Tim Bestford (et al...) ongoing. We will need to raise some money ourselves... Agreement needed with NCL. In Writing...

Constitution changes: AY mentioned we will need to change our constitution to reflect the changes they have introduced for CASCs.

BC update day; Friday 4 Dec 2015 AY has details.

AY recent course on Volunteers and the Law; Mostly we are ok but we need to be careful with data (personal info...) AY to password protect club database. Passwords handed out to : MJ, AB, JS, TF, SK. AY had run out of envelopes and missed off KH!

AY 2016 Calendar; Now available with dates for summer 2016. Comments / items for inclusion asap!

SK:- more training re disability..?

AGM - Wed 18th Nov 19:00 Wath Brow Hornets.

Meeting closed 2045, there being no further business for the good or benefit of the club. A Yates, Secretary 01/11/2015

Review of Actions.

3 * OC - action closed. Check with MJ if needed.

AY:- Distance Membership superseded by changes mentioned above to Club Constitution. No problem...

Check accident books; check with JS re Safety Officer;

Bullet list of actions for pool store use; Flyer to be started; Upload RAs to website;

Changes to constitution.

AY to contact pool with dates for 2016 times off...

MJ:- discussions with pool management re storage;

winter activity programme;

Discuss Welfare Officer status with Cat Wakelin.

Discussion of WWSR to Sean McGrath; Flyer with AY;

JS:- Discuss with AY re Safety Officer and Event Safety check list.

KH:- Discuss with JS (possibly AY as well) re Event Safety check list.

AB:- questionnaire for members, consult Cadet Leaders...

MH:- get prices etc for boats / equipment for pool / polo

RobS:- get prices etc for boats / equipment for pool / polo

All Coaches...

Equipment faults / problems to MH

check status of updates / first Aid etc etc and send to MJ for insertion into spreadsheet.